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| To all licensees | **North Sea Transition Authority**  3rd Floor  1 Marischal Square  Broad Street  Aberdeen  AB10 1BL  T: +44 (0)300 020 1010  E: Bill.Cattanach@nstauthority.co.uk  **www.nstauthority.co.uk** |

DD MM YYYY

Dear licensee,

**RE: Supply chain action plan digitalisation**

I am writing to all licensees to notify you of planned changes to the NSTA supply chain action plan (“SCAP”) process. As of June 2023 SCAPs will be submitted, reviewed and closed out via an online portal. Details of these changes will be added to the supply chain section of the NSTA website in due course.

The digital platform has been developed with a view to reducing burden to industry and making the NSTA’s stewardship of industry more efficient. By digitalising the SCAP process operators will have improved visibility of their SCAP portfolio and the status of open SCAPs. The NSTA will benefit from improved ability to interrogate data and improved visibility of contracting activity.

These improvements will be key to successfully monitoring industry’s committed delivery of the voluntary targets contained within the North Sea Transition Deal.

The NSTA will host a recorded webinar rollout of the digital platform to industry users on Thursday 18th of May 2023 ahead of launching the system on Thursday 1st of June 2023. Details of the webinar and the link to register will be shared in due course.

As per current SCAP guidance this change also applies to Tier 1 contractors with whom licensees have placed contracts exceeding £25 million in value on relevant projects.

[North Sea Transition Authority (NSTA): SCAPs - Supply chain (nstauthority.co.uk)](https://www.nstauthority.co.uk/supply-chain/supply-chain-action-plans-scaps/)

The NSTA is committed to continuous improvement of systems, processes, and data visibility in supporting the energy transition.

Yours faithfully,

Bill Cattanach OBE