



**Minutes of NSTA Board meeting on 20 June 2024  
10.00-10.30  
Videoconference**

<b>Directors</b>	<b>In attendance</b>
Tim Eggar Chairman	Russell Richardson Company Secretary
Iain Lanaghan Non-executive Director	Fiona Gruber Head of Governance and Board Secretary
Stuart Payne Chief Executive	
Nic Granger CFO and Director of Corporate	
Sara Vaughan Non-executive Director	
Sarah Deasley Non-executive Director	
Fiona Mettam Shareholder Director	
Malcolm Brown Non-executive Director	

## **1. Welcome and introductions**

The Chairman welcomed Directors to the meeting.

## **2. Conflicts of interest**

No conflict of interest with any agenda item, nor as a result of new appointments, was declared by any Director.

The Board discussed the definition of 'close family member' in the NSTA's conflict of interest policy and agreed that it is correctly defined as 'spouse, partner and dependent children' on the financial interest disclosure form.

## **3. Audit and Risk Committee report**

The Committee Chairman reported that the NAO's audit had been completed, with no significant findings to note. The audit report is expected to be signed off by the Comptroller and Auditor General as scheduled.

The Committee reviewed the Annual Report and Accounts and discussed and agreed some minor drafting changes. The Committee recommended that, subject to these amendments being made to the satisfaction of the Chief Executive, the Board approve the Report and Accounts and submit it to the shareholder for adoption at the general meeting.

The internal auditor issued a moderate opinion for 2023-24.

**4. 2023-24 Annual Report and Accounts**

The CFO presented the audited 2023-24 Annual Report and Accounts for Board approval.

The Board, noting the above Committee report, approved the report for signature.

The Board agreed to recommend that the Shareholder adopt the report at the General meeting on 20<sup>th</sup> June.

There was no other business.



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Chairman  
4<sup>th</sup> July 2024