

Supply Chain

This section will appear only once at organisation level.

If you think there are any errors with allocation please contact stewardshipsurvey@nstauthority.co.uk

UKSS 2024 Changes

The following changes are being implemented in the Supply Chain section of the survey:

1. Guidance notes have been rearranged to increase accessibility of the information.
2. Previous years *staff* numbers will be pre-populated from the previous survey.
3. The *total number/value of invoices* will now be automatically calculated.

Supply Chain

Workforce

The aim is to collect information on workforce numbers and understand the changing trend in capability and capacity. For this section, please provide actual numbers of permanent staff, contractors on your payroll, apprentices and trainees for each of the years 2022, 2023 and changes envisaged for 2024. This should be completed by all oil companies (Operators and JV partners) for the whole workforce based only in the UK. Workforce numbers should be taken on the 1st January each year.

Contractors are defined as those people on a day rate.

Apprentices are defined as those people who are learning a trade through a combination of employment & formal training via further education through a recognised industry trade body apprenticeship scheme such as: Opito, ECITB, City & Guilds.

Trainees are defined as those people with either paid or unpaid internship type positions, undergoing internal training for future deployment into a recognised paid role.

Workforce numbers should be taken on the 1st January each year.

Please ensure you enter numbers for the whole workforce, not just those engaged in Supply Chain activities

Previous surveys figures for Permanent staff & contractors have now been copied forward

Please provide the maximum headcount capacity of your full portfolio of assets, both onshore sites (Terminals) & offshore installations. This number should include only site based employees and contractor's personnel and exclude onshore management support and back office functions (one whole number for current year)

Of the above number, please provide the full time equivalent number of apprentices / trainees that were deployed to your assets (onshore & offshore) including those of contractors / subcontractors on regular rotations in 2024

Year	Apprentices and trainees
2024	<input type="text"/>

Of your entire workforce (both site based and office based) please confirm the number of Permanent Staff and Contractors for each year.

Workforce numbers have been populated from previous survey

Year	Permanent staff	Contractors
2022	<input type="text" value="850"/>	<input type="text" value="4"/>
2023	<input type="text" value="903"/>	<input type="text" value="8"/>
2024	<input type="text"/>	<input type="text"/>

What form of contracts are primarily used in your business?

- Logic standard contracts
- Company standard contracts
- Contractor standard contracts
- Bespoke contracts
- N/A

Please provide further details

Supply Chain

Industry Standards

Industry standards have been developed over a number of years to introduce efficiencies and fair contracting practices across the Oil and Gas sector. The full benefits can only be realised through full compliance and this section is to gather information as to whether these standards are still appropriate and effective.

You are still asked what contracts are primarily used in your business.

However there the sub-question relating to amendments to Logic standards has been removed.

If any other type of contract is selected you will be asked to provide some additional information.

Supply Chain

Supply Chain Resilience

Please provide the CAPEX, OPEX and Decommissioning Spend (£MMs) with the following companies in 2024.

Spend should be exclusive of any general and administrative costs, or overheads not directly attributed to an operating field or project.

"UK Based company defined as any UK registered company."

"EU / EEA Based companies defined as any company registered in a European Union (EU) member state or those which are recognised in the single market as being within the European Economic Area (EEA). Further guidance at [Countries in the EU and EEA - GOV.UK](#)."

Please ensure costs are in £Millions. E.g. £1,000,000 should be entered as £1MM

Location	CAPEX	OPEX	Decommissioning Spend
UK Based companies Where payment is in £s sterling	<input type="text"/> £MM	<input type="text"/> £MM	<input type="text"/> £MM
EU Based companies Including Norway, where payment is in € / kr	<input type="text"/> £MM	<input type="text"/> £MM	<input type="text"/> £MM
Companies based elsewhere	<input type="text"/> £MM	<input type="text"/> £MM	<input type="text"/> £MM

Supply Chain

Payment Terms

Only include invoices relating directly to OPEX, CAPEX or Decommissioning costs in 2023.

Please do not include invoices for facilities costs etc.

A disputed invoice should be regarded as an invoice that has been placed on hold or rejected due to a genuine contractual dispute relating to the goods or services that the invoice relates to, and the value provided should be the net invoice value excluding VAT. Invoices that have been rejected due to administrative errors on the invoice itself should not be included.

We have added new questions regarding payment terms.

All questions are linked to invoices received in 2024 only. Therefore, the number of invoices in the following questions should not be more than the number received in 2024.

Total invoice paid is now auto calculated:

Invoices paid within 30 days + Invoices paid within 31-60 days + invoices paid within 61-90 days + invoices paid later than 90 days

	Total number of invoices	Total value of invoices £MM
Invoices due for payment in 2024	<input type="text" value="1"/>	<input type="text" value="1"/> <small>£MM</small>
Invoices paid within 30 days	<input type="text" value="1"/>	<input type="text" value="1"/> <small>£MM</small>
Invoices paid within 31-60 days	<input type="text" value="1"/>	<input type="text" value="1"/> <small>£MM</small>
Invoices paid within 61-90 days	<input type="text" value="1"/>	<input type="text" value="1"/> <small>£MM</small>
Invoices paid later than 90 days	<input type="text" value="1"/>	<input type="text" value="1"/> <small>£MM</small>
Disputed invoices in 2024	<input type="text" value="1"/>	<input type="text" value="1"/> <small>£MM</small>
Total invoices paid in 2024	<input type="text" value="4"/>	<input type="text" value="4"/> <small>£MM</small>



General comments

Please provide any extra details that will help in the understanding of your responses in this section

optional

Submit section

[UKSS Guidance Page](#)

Export secti

Autosave functionality

Data entered into the form is automatically saved. If you need more time to complete the form, you can return to the matrix or log off and any progress will be safe.

Submission

Prior to submitting the form, please ensure any data entered is correct. You will not be able to modify your responses until the NSTA have reviewed the submission and asked for a correction.

This section contains invalid pages, please correct the errors in these pages before submitting.

General Comments

Please use this area to provide us with any information you think is important, or clarifies any data entered in the rest of the section.

Submit Section

Autosave functionality

Data entered into the form is automatically saved. If you need more time to complete the form, you can return to the matrix or log off and any progress will be safe.

Submission

Prior to submitting the form, please ensure any data entered is correct. You will not be able to modify your responses until the NSTA have reviewed the submission and asked for a correction.

The link '*UKSS Guidance Page*' will take you to the NSTA webpage where all the guidance notes can be found.

The section can be exported either via spreadsheet or PDF at any time during the survey live period.