



**Minutes of NSTA Board meeting on 28<sup>th</sup> June 2022**  
**16.00-16.30**  
**21 Bloomsbury Street, London**

<b>Directors</b>	<b>In attendance</b>
Tim Eggar Chairman	Russell Richardson Company Secretary
Malcolm Brown Non-executive Director	Fiona Gruber Head of Governance and Board Secretary
Fiona Mettam Shareholder Representative Director	
Iain Lanaghan Non-executive Director	
Andy Samuel Chief Executive	
Nic Granger Chief Financial Officer	
Sara Vaughan Non-executive Director	
Sarah Deasley Non-executive Director	

### **1. Welcome and introductions**

The Chairman welcomed Directors to the meeting.

### **2. Minutes and matters arising**

Directors approved the minutes of the 19<sup>th</sup> May meeting, subject to one agreed amendment.

### **3. Conflicts of interest**

No conflict of interest with any agenda item, nor as a result of new appointments, was declared by any Director.

### **4. Audit and Risk Committee report**

The Committee Chairman reported that the year end audit had been completed with no adjustments and would be finalised after final technical review.

The Committee recommended that, subject to minor agreed amendments, the Board approve the 2021-22 Annual Report and Accounts and submit it to the shareholder for adoption at the general meeting.

The internal auditor issued a moderate opinion for 2021-22.

### **5. Approval of the 2021-22 Annual Report and Accounts**

The CFO presented the audited 2021-22 Annual Report and Accounts for Board approval.

The Board, noting the above Committee report, approved the report for signature.

The Board agreed to recommend that the Shareholder adopts the report at the General meeting on 28<sup>th</sup> June.

**6. AOB**

The Shareholder Director confirmed that the amended Articles of Association had been submitted for shareholder approval.

The Board discussed arrangements for the Strategy day in September.

There was no other business.



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Chairman

*14<sup>th</sup> July 2022*  
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Date