**NSTA Technology Plan Template for Text Document part**

The following is a typical contents list for a technology plan written in accordance with SE08, the sections do not need to be exhaustive but should summarise Operator’s Technology adoption strategy and identify future technology needs for the Operator’s assets.

1. Contents

* Listing the sections included, suggested minimum contents 2.0-7.0 below.

2.0 Background/Introduction

* Overview of the technology document, discussion of Operator’s assets, maturity of fields and the impact of this on the Operator’s adopted technology strategy.

3.0 Abbreviations list

* Alphabetical list of Operator’s abbreviations used within this document or within the technology survey inputs.

4.0 Operator’s Technology Strategy and Focus Areas

* Description of Operator’s technology strategy for the period covered by the annual technology survey and future planning.

5.0 Operator’s Technology Needs

* Can be an attached NSTA spreadsheet (see spreadsheet template in the guidance notes on the Technology Survey input pages), or a table of technologies planned for use, being developed - or planned for future use by Operator’s assets (Platform/Field etc.)

6.0 Planned Technology Spend

* This is purely a reprint of the overall technology spend figures submitted in the NSTA Annual Stewardship Technology Survey and gives the opportunity for the Operator to add context to variations in planned spend submitted.

7.0 Operator’s Technology Contacts

* Listing the responsible person’s name, title and email address, Operator’s main contact number and address.