



Minutes of NSTA Board meeting on 30th June 2023
13.00-13.30
Hybrid: Sanctuary Buildings, London and videoconference

Directors	In attendance
Malcolm Brown, Meeting Chairman Non-executive Director	Russell Richardson Company Secretary
Fiona Mettam Shareholder Representative Director	Fiona Gruber Head of Governance and Board Secretary
Iain Lanaghan Non-executive Director	
Stuart Payne Chief Executive	
Nic Granger Chief Financial Officer	
Sara Vaughan Non-executive Director	
Sarah Deasley Non-executive Director	
Apologies Tim Eggar Chairman	

1. Welcome and introductions

The Chairman of the meeting welcomed Directors to the meeting.

2. Conflicts of interest

No conflict of interest with any agenda item, nor as a result of new appointments, was declared by any Director.

3. Committee report: Audit and Risk Committee

The Committee Chairman reported that the NAO's audit had been completed, with no significant findings to note. The audit report is expected to be signed off by the Comptroller and Auditor General as scheduled, once the final technical checks have been completed.

The Committee reviewed the Annual Report and Accounts and discussed and agreed some minor drafting changes. The Committee recommended that, subject to these amendments being made to the satisfaction of the Chief Executive, the Board approve the Report and Accounts and submit it to the shareholder for adoption at the general meeting.

The internal auditor issued a moderate opinion for 2022-23.

4. Approval of the 2022-23 Annual Report and Accounts

The CFO presented the audited 2022-23 Annual Report and Accounts for Board approval.

The Board, noting the above Committee report, approved the report for signature.

The Board agreed to recommend that the Shareholder adopt the report at the General meeting on 30th June.

5. AOB

The Board discussed arrangements for the July and September meetings.

There was no other business.



.....
Chairman
20th July 2023